



Regd. Office : 5th - 6th Floor, Udyog Bhawan, 18,
Himalaya Marg, Sector-17 Chandigarh- 160017
Tel. +91172-5256400- 401 **Fax:** +91172-2702423
E-mail: punjabinfotech@punjabinfotech.gov.in
website: www.punjabinfotech.gov.in
CIN:U17219CH1976PLC003642



**PUNJAB INFORMATION AND
COMMUNICATION TECHNOLOGY
CORPORATION LTD.**
(A State Government Undertaking)

APPROVAL OF BUILDING PLAN

Plot No. _____ Phase _____ Focal Point _____

Name of the applicant _____

Father's / Husband's Name _____

Address: _____

Mobile No. _____

E-mail _____

APPROVAL OF BUILDING PLAN

Check List

Approval of the plans may be considered on the following condition:

- 1) In case any alteration or addition in the building is carried out by the allottee beyond the approved plans, then revised building plans will be got approved, before carrying out any alterations/ additions
- 2) Fire safety as well as the Structure Safety of the building will be the sole responsibility of the allottee
- 3) In case any NoC for the use of the building is required from any other departments, allottee will obtain the same from the authority concerned.
- 4) Allottee/Transferee will obtain completion certificate from the authority concerned before occupying the building.

APPLICATION FORM

To

The General Manager (Planning)
PICTCL,
Chandigarh

Subject: Approval of Building plan of Plot No. _____ Phase _____
Focal Point/ Growth Centre _____

Sir/Madam,

I have submitted two sets of building plan (Approved _____ / Revised _____) of Plot No. _____, Industrial Area, Focal Point _____

Kindly approve the building plan.

Date: _____

Signature _____

(Name & Address of Owner (s))

PUNJAB INFO TECH

(SAMPLE LETTER FOR BUILDING PLAN APPROVAL ISSUED BY PUNJAB INFOTECH)

To

Subject : Approval of Building Plans of Plot No. _____, Industrial Area, Phase- _____, (Sector _____) Mohali

This is with reference to your letter _____ vide which you have submitted the revised building plans in respect of plot no _____, Phase- _____, Industrial Area, Mohali for the use of _____ Industry. As per scrutiny report of the empanelled architect _____, the details of building plans of the above mentioned plots are as under:-

Total area of the plot (45'.0"x 90'.0") = _____

- Permissible Covered area on ground floor = _____
- Existing Covered area on Ground Floor = _____
- Proposed Covered area at First Floor = _____
- Total covered area at all floors = _____
- Height of the building as per plan = _____
- Permissible FAR = _____
- Achieved FAR = _____
- Parking area for proposed covered area has been taken = _____

The building plans referred above are hereby sanctioned subject to the following conditions:-

- 1) In case any alteration or addition in the building is carried out by the allottee beyond the approved plans, then revised building plans will be got approved, before carrying out any alterations/ additions
- 2) Fire safety as well as the structure safety of the building will be the sole responsibility of the allottee.
- 3) In case any NoC for the use of the building is required from any other department, allottee will obtain the same from the authorities concerned.
- 4) Allottee will obtain completion certificate from the authorities concerned before occupying the building.

Please find enclosed one set of the sanctioned building plans.

You are requested to acknowledge the receipt.

Yours faithfully,

HoD (Infrastructure)

For: Managing Director,

Punjab Infotech.

Endrs.No. PICTC/ Infra-Div/2016/

Dated:

Copy of the above is forwarded to the following for information and necessary action

- 1) Commissioner, Municipal Corporation, SAS Nagar, Mohali, Municipal Bhawan, Sector -68, Mohali.
- 2) Labour Inspector Grade-1, Department of Labour, Municipal Bhawan, Sector 68, Mohali with reference to their receipt dated 17-12-2015 for Rs.21870/- (copy enclosed)

HoD (Infrastructure)